

School and Class Size Policy 2016

Aims

To maintain student numbers so that:

- A. The school is financially viable
- B. The school remains small enough to retain its community and family feeling
- C. A peer group is available for all students

Scope and Application

This policy is available on the school website.

This policy applies to:

- A. Employees
- B. Students
- C. Parents

Principles

- A. For the school to be financially viable and prosperous we rely on enrolments and aim to keep the school full.
- B. We keep class sizes small, where possible, each student may receive the individual consideration and attention they need.
- C. We believe the involvement of parents in school and class activities is beneficial to everyone.
- D. Parental involvement and presence at school will be factored into the maximum occupancy of school and class size.
- E. National Quality framework (NQF) regulations for student/teacher ratios will be followed.
- F. In no circumstances will our class sizes exceed the current standards in government schools

Responsibilities

- A. The council is responsible for:
 - 1. Any changes to the guidelines in this policy
 - 2. The financial viability of the school
 - 3. Responding to trends in enrolments
 - 4. Long term planning about enrolments
- B. The Coordinator, in consultation with the teaching staff, is responsible for;
 - 1. Organising teaching groups and class lists.
 - 2. Maintaining student numbers in the school within the guidelines of this policy.

3. Attracting families to the school
- C. Teachers are responsible for;
1. Encouraging parents to be involved in their classes in beneficial ways
 2. Providing individualised programs in line with low class numbers
 3. Participate in the review of student learning to ensure that class sizes are conducive to individual and group needs.

Related Legislation

- A. The School Education Act Employees' (Teachers and Administrators) General Agreements 2014 – relates to class size
- B. School Education Act, 1999 –
[https://www.slp.wa.gov.au/pco/prod/FileStore.nsf/Documents/MRDocument:28499P/\\$FILE/School%20Education%20Act%201999%20-%20\[04-a0-00\].pdf?OpenElement](https://www.slp.wa.gov.au/pco/prod/FileStore.nsf/Documents/MRDocument:28499P/$FILE/School%20Education%20Act%201999%20-%20[04-a0-00].pdf?OpenElement)
- C. Building Act 2011
- D. Department of Education Services, School Education Regulations 2000
- E. NQF - Educator to child ratios
<http://files.acecqa.gov.au/files/Information%20sheets/Information%20Sheet%20-%20educator%20to%20child%20ratios%20-%20January%202016.pdf>

Related Kerry Street Documentation

- A. Cockburn Council Maximum Occupancy Certificate
- B. Policies including:
 1. Curriculum Policy
 2. Review of Student Learning
 3. Supervision Policy
 4. Employment Policy
 5. Enrolment Policy

Contact Person

If you wish to speak to some-one about this policy refer to Coordinator or council president

Breaches of this Policy

Any breach of this policy may result in disciplinary action up to and including termination.

Attachments

- A. Procedures

Authorisation and Review

- A.** This policy was read, discussed and authorised by the Kerry Street Community School Council on 12/1/05
- B.** Reviewed by meeting of staff and council 13/1/06
- C.** This policy was reviewed September 2012
- D.** This policy was reviewed and modified by Council and Coordinator 9/12/2013
- E.** Reviewed as 2014-2019 schedule. Changes accepted at September 2014 council meeting.
- F.** Reviewed July 2015 by Council and Coordinator.
- G.** Reference to National Quality Standards (NQS) was added in November 2015.
- H.** Reviewed June 2016
- I.** To be reviewed again – June 2017

Helen Sugars Duff

School and Class Size Policy 2016 Attachment A

Procedure

- A.** The building at Kerry Street (20 Forrest Rd) has a limit of 87 people at any one time. Our total enrolment will not usually exceed 75 full time equivalent students. There may be occasions where we have more than 75 students for a short transition period where a student enrolls before the student they are replacing has left.
- B.** We aim to have 11 students in every year group.
- C.** PP/Yr 1 class will not exceed a ratio of 1:11, teacher to student, except in exceptional circumstances
- D.** Maximum class size with one teacher will be 20 students Year 2-6. This may be exceeded in exceptional circumstances such as teacher absence